HELPING GROUPS WORK WELL:-

- HUMOUR – REDUCES ANXIETY
- COMMON GOAL
- SUBJECT MATTER IMPORTANT – MOTIVATION
- VALUE AND RESPECT FOR EACH OTHER
    - GROUND RULES
    - CONFIDENTIALITY
    - COURTESY / POLITENESS
    - TRUST
        - ⇨ DEPENDS ON THE GROUP (E.G. CULTURE / BACKGROUND
- LEADER – CONFIDENT / INVOLVES WHOLE GROUP
    - – FACILITITAOR ROLE
- INVITE CONTRIBUTIONS FROM WHOLE GROUP
    - – PERSONAL EXPERIENCES
- APPROPRIATE SIZE OF GROUP
- RESOURCES (pens / paper / food /drink)
- STYLE OF PRESENTATION – LEARNER CONTROLLED
    - POWERPOINT
    - INTERACTIVE
    - ROLE PLAY
- SELF REGULATION
- LEADERSHIP SKILLS
- DIVERSITY / VARIATIONS – MAKING USE
    - – VALUING DIFFERENCES
- ICE BREAKERS   – DOING A ROUND
    - – NAME GAMES
- DEPENDS ON THE GROUP – WHERE THEY ARE AT
- STRUCTURE – <u>TIMING</u> / <u>BREAKS</u>
- FLEXIBILITY OF THE TOPIC
- I.C.E. – KNOWLEDGE GAPS
- USE OUTSIDE RESOURCES
- ADVERTISING
- GROUP PREPARATOIN – BACKUP PLAN